

Notice to Members

ATRS Board Accepting Applications: Vacant Member Position #7

Classified (Non-Licensed) Member Position

Deadline July 19, 2013

Due to a pending vacancy on the ATRS Board in Member Non-Licensed Position #7, the ATRS Board voted on June 3, 2013 to appoint a successor Trustee to serve until June 30, 2015. The ATRS Board of Trustees has authority to appoint a successor Trustee by majority vote of the Board of Trustees. The Board of Trustees also voted to attempt to fill this position by an appointment as early as its July 26, 2013, Board of Trustees meeting. Any classified (non-licensed) member in the state may serve in this position.

The ATRS Board has instructed the ATRS staff to notify ATRS members, educationally related interest groups that traditionally represent ATRS members, ATRS employers, and others interested in ATRS of this pending vacancy. This **executive director update** is part of that notification process. This attachment is notice of the vacancy, notice of the intent of the ATRS Board to fill the position by appointment, notice of the application process, and notice of the deadline for applications.

A short Trustee Application form to be completed by any qualified ATRS member who desires to be considered for the vacant position is also attached. The application must be completed and be delivered (in actual possession of ATRS) to the ATRS Executive Director by close of business on Friday, July 19, 2013 (4:30 p.m.). Instructions are included on the Application. The Trustee Application may be hand delivered, sent via facsimile, mailed, or sent by scanned document in an email. The ATRS executive director will acknowledge receipt of a Trustee Application by email if an email address is provided or by letter in the absence of an email address.

The ATRS executive director will forward the Trustee Applications of all qualifying applicants to the Board of Trustees. Qualifications for Position #7 are:

(1) Must be an active member with a minimum of five (5) years of actual service.

(2) Must be employed in a position not requiring state teaching licensure. Positions that are eligible include but are not limited to: bookkeepers, custodial staff, bus drivers, cafeteria workers, teacher's aides, maintenance staff, accounting staff, receptionists, and clerical staff.

If you have any questions, please contact me at telephone number 501-682-1820 (direct office number) or by cell number 501-318-5998. My email address is: georgeh@artrs.gov if you prefer to send an email.

Respectfully, George Hopkins